



Resources and Governance Scrutiny Committee

Date: Tuesday, 21 June 2022

Time: 2.00 pm

Venue: Council Antechamber, Level 2, Town Hall Extension

There will be a private meeting for Committee Members only at 1:30pm on Tuesday 21 June 2022 in Room 2006, 2nd Floor, Town Hall Extension

Everyone is welcome to attend this committee meeting.

Access to the Antechamber

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension.

There is no public access from any other entrance.

Filming and broadcast of the meeting

Meetings of the Resources and Governance Scrutiny Committee are 'webcast'. These meetings are filmed and broadcast live on the Internet. If you attend this meeting you should be aware that you might be filmed and included in that transmission.

Membership of the Resources and Governance Scrutiny Committee

Councillors - Simcock (Chair), Andrews, Davies, Good, Kirkpatrick, Lanchbury, B Priest, Rowles and Wheeler

Agenda

1. Urgent Business

To consider any items which the Chair has agreed to have submitted as urgent.

2. Appeals

To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.

3. Interests

To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interests they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears; [c] the existence and nature of party whipping arrangements in respect of any item to be considered at this meeting. Members with a personal interest should declare that at the start of the item under consideration. If Members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.

4. Minutes

To approve as a correct record the minutes of the meeting held on 24 May 2022

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5. Revenue and Benefits update

Report to follow

6. Capital Outturn Report

Report to follow

7. Overview Report

Report of the Governance and Scrutiny Support Unit.

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This report provides the Committee with details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also includes the Committee's work programme, which the Committee is asked to amend as appropriate and agree.

Information about the Committee

Scrutiny Committees represent the interests of local people about important issues that affect them. They look at how the decisions, policies and services of the Council and other key public agencies impact on the city and its residents. Scrutiny Committees do not take decisions but can make recommendations to decision-makers about how they are delivering the Manchester Strategy, an agreed vision for a better Manchester that is shared by public agencies across the city.

The Resources and Governance Scrutiny Committee areas of interest include finances, Council buildings, staffing, corporate and partnership governance as well as Council tax and benefits administration.

The Council wants to consult people as fully as possible before making decisions that affect them. Members of the public do not have a right to speak at meetings but may do so if invited by the Chair. If you have a special interest in an item on the agenda and want to speak, tell the Committee Officer, who will pass on your request to the Chair. Groups of people will usually be asked to nominate a spokesperson. The Council wants its meetings to be as open as possible but occasionally there will be some confidential business. Brief reasons for confidentiality will be shown on the agenda sheet.

The Council welcomes the filming, recording, public broadcast and use of social media to report on the Committee's meetings by members of the public.

Agenda, reports and minutes of all Council Committees can be found on the Council's website www.manchester.gov.uk.

Smoking is not allowed in Council buildings.

Joanne Roney OBE
Chief Executive
Level 3, Town Hall Extension,
Albert Square,
Manchester, M60 2LA

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Michael Williamson
Tel: 0161 2343071
Email: michael.williamson@manchester.gov.uk

This agenda was issued on **Monday, 13 June 2022** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 2, Town Hall Extension, Manchester M60 2LA

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Resources and Governance Scrutiny Committee

Minutes of the meeting held on 24 May 2022

Present:

Councillor Simcock – in the Chair

Councillors Andrews, Davies, Good, Lanchbury, B Priest, Rowles and Wheeler

Apologies: Councillor Kirkpatrick

RGSC/21/19 Minutes

Decision

The Committee approve the minutes of the meeting held on 8 March 2022 as a correct record.

RGSC/21/20 Overview Report

The Committee considered the report by the Governance and Scrutiny Support Unit which provided details of key decisions that fall within the Committee's remit and an update on actions resulting from the Committee's recommendations. The report also included the Committee's work programme, which the Committee was asked to amend as appropriate and agree.

The Committee noted that it would be discussing the work programme for the forthcoming municipal year in further detail in a private session following the meeting, and that an updated work programme reflecting this discussion would be circulated as normal in the papers for the next meeting.

Decision

The Committee notes the report and agrees the work programme, noting the above comment.

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**Manchester City Council
Report for Information**

Report to: Resources and Governance Scrutiny Committee – 21 June 2022
Subject: Overview Report
Report of: Governance and Scrutiny Support Unit

Summary

This report provides the following information:

- Recommendations Monitor
- Key Decisions
- Work Programme
- Items for information

Recommendation

The Committee is invited to discuss and note the information provided and agree the work programme.

Wards Affected: All

Contact Officer:

Name: Mike Williamson
Position: Governance and Scrutiny Support Manager
Telephone: 0161 234 3071
E-mail: michael.williamson@manchester.gov.uk

Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
8 February 2022	RGSS/22/11	Recommends that a briefing note be circulated to members of the Committee that describes the discussions and agreements reached regarding staff health and safety considerations and mobile working.	A response to this recommendation has been requested and will be circulated to Members.	Chris Wanley

2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **13 June 2022**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core					
National Taekwondo Centre 2018/10/19A Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen richard.cohen@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03B	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019		Checkpoint 4 Business Case & Briefing Note	Richard Cohen richard.cohen@manchester.gov.uk

The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.					
Strategic land and buildings acquisition 2019/06/03C The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020		Checkpoint 4 Business Case & Briefing Note	Richard Cohen richard.cohen@manchester.gov.uk
Manchester City Centre Triangle (2021/01/14A) The approval of capital expenditure for the construction of a scheme to connect travel hubs in the city centre	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2021		Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.gov.uk
Early Years - Tendered Daycare Settings (2021/07/16B) The approval of capital expenditure to support the	City Treasurer (Deputy Chief Executive)	Not before 16th Aug 2021		Checkpoint 4 Business Case	Amanda Corcoran Director of Education amanda.corcoran@manchester.gov.uk

continued provision of high-quality Early Years settings across the City.					
<p>Security Services Contract (2021/10/15B)</p> <p>To award a five-year contract for Security Services. Security Services include access control, visitor management and CCTV.</p>	City Treasurer (Deputy Chief Executive)	Not before 15th Nov 2021		Checkpoint 4 Business Case	Andrew Blore andrew.blore@manchester.gov.uk
<p>Contract for a Technology and Implementation Partner for the Council's Resident and Business Digital Experience Programme (RBDxP) (2021/11/29B)</p> <p>The appointment of Technology and Implementation Partner for the Council's Resident and Business Digital Experience Programme (RBDxP)</p>	City Treasurer (Deputy Chief Executive)	Not before 29th Dec 2021		Report & Recommendation	Joanna Thorne joanna.thorne@manchester.gov.uk
<p>Contract for the Provision of Consultancy Services for Resident and Business Digital Experience Programme</p>	City Treasurer (Deputy Chief Executive)	Not before 30th Dec 2021		Report & Recommendation	Joanna Thorne joanna.thorne@manchester.gov.uk

<p>(RBDxP) (30/11/2021A)</p> <p>The appointment of Consultancy Services for Resident and Business Digital Experience Programme (RBDxP)</p>					
<p>Flare case management system (2021/12/03A)</p> <p>Approval to go out to Tender to replace an existing case management system.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 3rd Jan 2022</p>		<p>Business Case</p>	<p>Mark Power mark.power@manchester.gov.uk</p>
<p>Contract for Provision of ICT and Digital resources to Manchester City Council (2022/01/31A)</p> <p>The appointment ICT and Digital resources to Manchester City Council.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 28th Feb 2022</p>		<p>Report & Recommendation</p>	<p>Joanna Thorne joanna.thorne@manchester.gov.uk</p>
<p>Write off of EoN Reality loan (2022/03/01B)</p> <p>Under the delegation agreed at February 2022's Executive, write off of existing £1.1m loan to EoN Reality Ltd and outstanding interest, following</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 1st Apr 2022</p>		<p>Companies House – liquidation progress report</p>	<p>Tim Seagrave Timothy.Seagrave@manchester.gov.uk</p>

confirmation that the company has been liquidated.					
Transforming of Legal Services (2022/03/02B) Approval to procure and implement a new legal case management.	City Solicitor	Not before 2nd Apr 2022		Report and recommendation	Karen McIlwaine Deputy City Solicitor karen.mcilwaine@manchester.gov.uk
Framework Provision for Travel Services (2022/02/14A) The appointment of a provider to deliver Travel Services for MCC employees and Members.	City Treasurer (Deputy Chief Executive)	Not before 14th May 2022		Report & Recommendation	
Framework for the Provision of a Debit/Credit Card Service (2022/04/26A) The appointment of provider for Debit/Credit Card Service.	City Treasurer (Deputy Chief Executive)	Not before 26th May 2022		Report & Recommendation	Vanda McKeon vanda.mckeon@manchester.gov.uk
Northwards IT migration (2022/05/03A) To award funding to enable the IT transfer from	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2022		Business Case	Andrew Blore andrew.blore@manchester.gov.uk

Northwards IT to Manchester City Council IT.					
<p>Public Sector Decarbonisation Scheme - Round 3 (2022/05/06A)</p> <p>To invest a mix of Council funding and grant funding in energy conservation and carbon reduction measures for the Council's estate, in line with the Public Sector Decarbonisation Scheme grant funding agreement.</p>	City Treasurer (Deputy Chief Executive)	Not before 6th Jun 2022		Check Point 4 Business Case	Richard Munns richard.munns@manchester.gov.uk
<p>HR and Finance System Replacement Project (2022/05/13A)</p> <p>Approval of capital expenditure to create the initial programme structure required to undertake pre-development work to prepare the organisation for the significant business change.</p>	City Treasurer (Deputy Chief Executive)	Not before 13th Jun 2022		Checkpoint 4 Business Case	Tom Wilkinson Deputy City Treasurer tom.wilkinson@manchester.gov.uk
<p>Framework Agreement for Senior Permanent and Interim Executive Search (2022/06/09A)</p>	City Treasurer (Deputy Chief Executive)	Not before 9th Jul 2022		Report & Recommendation	Mike Worsley mike.worsley@manchester.gov.uk

<p>The appointment of Agencies to deliver Permanent and Interim Senior Recruitment Services.</p>					
<p>To procure from Trustmarque (approved reseller) additional Microsoft services and licenses (2022/06/10A)</p> <p>The City Treasurer to agree additional expenditure with Trustmarque for additional Microsoft products.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Jul 2022</p>		<p>Briefing Note to City Treasurer</p>	<p>Chris Wanley Director of ICT chris.wanley@manchester.gov.uk</p>
<p>Development and Growth</p>					
<p>Delivering Manchester's Affordable Homes to 2025 - Disposal of sites (2019/09/05B)</p> <p>To agree the disposal of sites in Council ownership for the provision of affordable homes</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 4th Oct 2019</p>	<p>In consultation with Strategic Director (Growth and Development) and Executive Members for Housing and Regeneration and Finance and HR</p>	<p>Report and Recommendations</p>	<p>Steve Sheen steve.sheen@manchester.gov.uk</p>

<p>Delivering Manchester's Affordable Homes to 2025 -Agreement of legal terms (2019/09/05D)</p> <p>To enter into and complete all necessary legal documents and agreements to give effect to delivering Manchester's Affordable Homes to 2025</p>	City Solicitor	Not before 4th Oct 2019		Report and recommendations	Fiona Ledden City Solicitor fiona.ledden@manchester.gov.uk
<p>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease (2021/07/16A)</p> <p>Restructure of existing multiple ground leases at Manchester Science Park into a new overriding single head lease.</p>	Chief Executive	Not before 16th Aug 2021		Report to the Chief Executive	Mike Robertson mike.robertson@manchester.gov.uk
<p>Our Town Hall Level 5 and 6 Fit Out (2022/03/30A).</p> <p>To approve capital expenditure to fit out levels 5 and 6 of Manchester Town Hall.</p>	City Treasurer (Deputy Chief Executive)	Not before 28th Apr 2022		Checkpoint 4	Jared Allen jared.allen@manchester.gov.uk

<p>Northwards Housing Programme 2022/23 - Internal Work to Properties (2022/04/19A)</p> <p>The approval of capital expenditure for the Northwards Housing 2022/23 Capital Programme Internal Work to deliver essential health and safety work, security improvements and environmental improvements.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 19th May 2022</p>		<p>Checkpoint 4 Business Case</p>	<p>Martin Oldfield martin.oldfield@manchester.gov.uk</p>
<p>Northwards Housing Programme 2022/23 - External Work to Properties (2022/04/19B)</p> <p>The approval of capital expenditure for the Northwards Housing 2022/23 Capital Programme – External Work to deliver essential health and safety work, security improvements and environmental improvements.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 19th May 2022</p>		<p>Checkpoint 4 Business Case</p>	<p>Martin Oldfield martin.oldfield@manchester.gov.uk</p>

<p>Northwards Housing Programme 2022/23 - Adaptations (2022/04/19C)</p> <p>The approval of capital expenditure for the Northwards Housing 2022/23 Capital Programme – Adaptations to deliver essential health and safety work, security improvements and environmental improvements.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 19th May 2022</p>		<p>Checkpoint 4 Business Case</p>	<p>Martin Oldfield martin.oldfield@manchester.gov.uk</p>
<p>Asset Management Programme 2022/23 Budget (2022/04/26C)</p> <p>To approve capital expenditure for the Council's citywide assets.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 26th May 2022</p>		<p>Checkpoint 4 business case</p>	<p>Richard Munns richard.munns@manchester.gov.uk</p>
<p>Acquisition of strategic asset in Wythenshawe (2022/06/10B)</p> <p>Approval of the capital expenditure required for the acquisition of the asset.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 7th Aug 2022</p>		<p>Report to Executive on 29/06/2022 and Delegated approval report to the Strategic Director of Growth and Development and City Treasurer</p>	<p>Mike Robertson mike.robertson@manchester.gov.uk</p>

Neighbourhoods					
<p>TC451 Provision of Transport Service for Manchester Schools Swimming Programme (22/02/18A)</p> <p>To seek approval to appoint a company to provide transportation for the Manchester Schools Swimming Programme. The contract will be for 2 years commencing September 2022 with an option to extend for up to an additional 2 years.</p>	City Treasurer (Deputy Chief Executive)	Not before 18th Mar 2022		Confidential Contract Report with recommendations	Lyndsey Lydyard lyndsey.lydyard@manchester.gov.uk
<p>Parks Development Programme Team Funding (2022/03/10B)</p> <p>To approve capital expenditure to continue the Parks Development Programme team.</p>	City Treasurer (Deputy Chief Executive)	Not before 10th Apr 2022		Checkpoint 4	Neil Fairlamb Neil.Fairlamb@manchester.gov.uk

<p>Extension of the waste & street cleansing contract (2022/03/30B)</p> <p>To fund the increase in contract fee from 2023 for the remainder of the contract period - £7.95m.</p>	Executive	1 Jun 2022		Waste Report to Environment & Climate Change Scrutiny Committee (10 March 2022)	Matthew Bennett matthew.bennett@manchester.gov.uk
<p>Hough End Project (12/05/2022B)</p> <p>To approve capital expenditure to deliver 2 NO. 3G Cork Infill Football Turf Pitches, Demolition of existing changing facility, Leisure Centre Extension and Car Parking at Hough End Leisure Centre and Playing Fields site.</p>	City Treasurer (Deputy Chief Executive)	Not before 12th Jun 2022		Check Point 4 Business Case	Neil Fairlamb Neil.Fairlamb@manchester.gov.uk
Highways					
<p>Improvements to Manchester Cycleway that combines the Fallowfield loop line and Yellow Brick Road (previously the Stockport Branch Canal) (2021/09/17B)</p>	City Treasurer (Deputy Chief Executive)	Not before 11th Oct 2021		Checkpoint 4 Business Case	Steve Robinson Director of Highways steve.robinson@manchester.gov.uk

<p>The approval of capital expenditure for the construction cost estimate for Manchester Cycleway funded by Mayors Challenge Fund</p>					
<p>Levenshulme and Burnage Active Neighbourhood (2021/12/16A)</p> <p>Approval of capital expenditure to undertake construction works for Levenshulme and Burnage Active Neighbourhood</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 16th Jan 2022</p>		<p>Checkpoint 4 Business Case</p>	<p>Steve Robinson Director of Highways steve.robinson@manchester.gov.uk</p>
<p>Highways Project Delivery Fund (2022/03/10A)</p> <p>To approve capital expenditure to develop preliminary designs for funding bids for infrastructure development funding, eg active travel.</p>	<p>City Treasurer (Deputy Chief Executive)</p>	<p>Not before 10th Apr 2022</p>		<p>Checkpoint 4</p>	<p>Steve Robinson Director of Highways steve.robinson@manchester.gov.uk</p>

Children and Families					
<p>Home to school travel for children and young people with SEND (2022/02/08A)</p> <p>Proposal to implement a new policy across the City for home to school travel for children and young people with SEND.</p>	Executive	16 Mar 2022		Report and recommendations	Amanda Corcoran Director of Education amanda.corcoran@manchester.gov.uk
Education and Skills					
<p>Q20347 Consultant for EYES data Migration. 2019/04/25A</p> <p>Contract is to support Manchester City Council with the migration of their Education Management System away from Capita One towards the Liquidlogic EYES solution.</p>	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019		Report and Recommendation	John Nickson john.nickson@manchester.gov.uk

3. Resources and Governance Scrutiny Committee - Work Programme – May 2022

Tuesday, 21 June 2022, 2.00pm (Report deadline Friday 10 June 2022)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Revenue and Benefits update	To receive a report with a summary of COVID schemes and where we are up to, the two current schemes and discretionary welfare schemes. This will also include the recent Government announcements on further support to households in the Autumn.	Councillor Akbar	Lee Owen	
Capital Outturn Report	To receive a report on Capital Outturn.	Councillor Rahman	Tim Seagrave Tom Wilkinson	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Tuesday, 19 July 2022, 2.00pm (Report deadline Friday 8 July 2022)

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
HROD Update	To receive an HROD update report with a focus on the experiences of a Manchester Employee. Specifically to include Our Ways of Working, the performance management framework and approach and an update on how suspensions are handled.	Councillor Akbar	Deb Clarke	
Ethical Procurement	To receive an update report on the council's approach to Ethical Procurement with a focus on workforce considerations including blacklisting. This will also contain updates on changes in Government procurement rules and their potential impact.	Councillor Akbar	Peter Schofield	
Management of Major Contracts	To receive a report that details how major contracts are managed. This will include Insourcing vs Outsourcing decisions and the capacity we would need in place to take a major contract back in house either as a result of a procurement decision or to address market failure.	Councillor Akbar	Fiona Worrall Carol Culley Peter Schofield	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.	N/A	Scrutiny Support	

Tuesday, 6 September 2022, 2.00pm (Report deadline Wednesday 24 August 2022) * To account for August Bank Holiday

Item	Purpose	Executive Member	Strategic Director/Lead Officer	Comments
Section 106 Governance	To receive a report on the Governance arrangements relating to Section 106.	Councillor White	Julie Roscoe	
Property Annual Report	To receive the Property Annual Report.	Councillor White	Richard Munns and David Lord	
Ownership of Assets	To receive a report on the ownership of assets which will include how Councillors can determine who owns what within their wards.	Councillor White	Richard Munns and David Lord	
Major Projects Update – Town Hall and The Factory	To receive an update on the progress of two major projects – Town Hall and The Factory.	Councillor Rahman	Jarred Allen, Pat Bartoli and Carol Culley – The Factory Jared Allen, Carol Culley and Paul Candulent – Town Hall	
Overview Report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee’s work	N/A	Scrutiny Support	

	programme and any items for information.			
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